**TATA MEMORIAL CENTRE**

**TATA MEMORIAL HOSPITAL**

**PAREL, MUMBAI-12**

**Tender Notice No. TMC/MVC/ARC/2015/01 March 2, 2015**

**MAINT. & VERIFICATION CELL, 1ST FLOOR, TMH MAIN BLDG.**

Sealed Tenders are invited in **Two parts** i.e. Part ‘A’ (Technical Bid) and Part ‘B’ (Financial Bid) for the following work from the contractors having adequate experience and capabilities to execute such magnitude of similar types of works.

**Name of work : Cleaning of Glass/ACP Pannels of Homi Bhabha**

 **Block Façade (Internal & External area) ARC**

 **Contract**

**Estimated Cost : Approx. 6 Lacs per annum**

**E. M. D.** **: Rs. 12,000/-**

**Contract Period : Two Years**

**Date of sale of tender documents : From 26/03/2015 to 14/04/2015**

(excluding Saturdays ,Sundays & Holidays)

**Pre-bid Meeting on : 15/04/2015 at 10.30 AM**

**Venue : Office of Maintenance & Verification Cell**

**Date of submission of Tender :** O**n 15/04/2015 upto 14.30 hrs.** in the Dept. of

**(Part A & B)**  Maint. & Verification Cell, 1st Floor, TMH Main Bldg.,

 Tata Memorial Centre, Parel, Mumbai – 400 012

**Opening of Part ‘A’ (Technical Bid** **:** O**n 15/04/2015 at 15.30 hrs.**

**Validity of Tender : 90 Days**

Tender documents for the above work can be had from the Dept. of Maint. & Verification Cell on any working between 10.00 hrs and 16.00 hrs on the dates **on production of**  a) application (b) Annual turn over certified by chartered accountant for the last three years (c) List of similar works carried out during last 3 years  (d) performance certificates (e) List  of   plant & machinery (f) List of Technical staff they possess. In addition, list  showing the cost of work completed / in progress in the last 3 years , year wise shall also be produced for consideration for issue of tender papers.  (g) The agency should have full fledged office / work shop in Mumbai. The tender document will not be sent by post.

Earnest Money is required to be furnished in the name of **Accounts Officer, TMH** by the way of Demand Draft, Pay Order or Cash. Cheque and Bank Guarantee will not be accepted. If the contractor wishes to deposit EMD in cash, then original cash receipt should be attached in the tender. Tender which are incomplete or not accompanied by EMD as specified, will not be considered.

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**The rates shall be inclusive of all taxes, octroi, excise, VAT etc.** in force and no extra will be paid over and the quoted rates. If the rates quoted are net and M.W.C.T. has been shown separately, the same shall be reimbursed on production of proof of payment to the concerned authority only. The contractor shall not claim any increase in rates due to rise in cost of raw materials, operational cost etc., and all inclusive charges accepted shall be firm throughout the currency of the contract.

Income Tax at prevailing rates as notified by Ministry of Finance, Government of India will be recovered from the bill/s certificate for the same will be issued by the Accounts Officer on request. Any other taxes / duties will be recovered as per government notifications.

Tenders will be received up to **14.30 hrs on 15/04/2015** in the Dept. of Maint. & Verification Cell, 1st floor, TMH Main Bldg., Tata Memorial Hospital, Parel, Mumbai – 400 012. Part ‘A’ will be opened on **the same day at 15.30 hours** in the presence of the attending tenderers. After opening of part ‘A’ tender, competent Authority shall constitute an inspection team who will visit their office & worksites of ongoing / completed works to evaluate the technical capability of the tenderers based on the following points. (a) Annual Turnover certified by chartered accountant for last 3 years (b) List of similar works carried out during last 3 years (c) Performance Certificate (d) Time & quality consciousness (e) Profile maintaining of site and specifications of present tender(f) The agency should have fully fledged office / work shop in Mumbai.

Tender document will not be sent by post. Canvassing in connection with tender / quotation is strictly prohibited. **(Preference will be given to agencies carrying out similar types of works).**

**Part ‘B’ containing Financial Bid of tender will be opened at a later date** and the date of opening of Part ‘B’ of the tender will be communicated to successful tenderers who are qualified by technical evaluation involving visit to the contractors ongoing / completed work sites, office.

Conditional Tender offer shall not be considered.

A sum @ 10% of the gross amount of the bill shall be deducted from each running bill of the contractor till the sum along with the sum already deposited as Earnest Money Deposit, will amount to Security deposit of 5% of the tendered value of the work. In addition, the contractor shall be required to deposit an amount equal to 5% of the tendered value of the contract as Performance Security within the period prescribed for commencement of work in the letter of award issued to you. Performance Security may be accepted as Bank Guarantee of Scheduled Banks and State Bank of India.

The job entrusted is to be completed in accordance with the time schedule. In case the work done is not found satisfactory the contract will be terminated by giving 30 days notice, and the Security Deposit shall stand forfeited without prejudice to rights to take any other action under the terms of contract.

If the work is not carried out at regular interval an amount based on pro-rata basis will be recovered and the work will be get done by other agency at your risk and cost.

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**\*The contractor must insure all their labourers working at TMH under Workmen Compansation Act.**

The contractor shall abide by the general directives, and conditions of the Contract and contract Health Regulations or any other directives issued by the Management / State / Central Government any other statutory body at any time during the execution of contract. All the liabilities arising out of the any provision of labour acts in force and enacted from time to time shall be contractor’s responsibility.

The contractor shall be required to obtain a license from the Commissioner of Labour under the Contractor Labour (Regulation & Abolition) Act 1970 and the Maharashtra Contract Labour 1917 immediately and to observe and abide strictly by the rules and regulations frame there under, in case said Act is applicable.

Contractor shall have to comply with all local State/Central and other Government rules, regulations bye-laws etc. and shall be responsible for payment for all fees, duties taxes etc. and such other dues or charges which may be liable under this contract.

The Director / Engineer ‘E’ (Civil), M & V Cell reserves the right to accept the work in full or in part or reject the tender in full or in part without assigning any reason thereof.

ENGINEER ‘E’ (CIVIL)

 (MAINT. & VERIFICATION CELL)